

Ubuntu Municipality



**EXTERNAL RE-ADVERTISEMENT
NOTICE NO: 1/2019**

Ubuntu Local Municipality, an equal opportunity, affirmative action employer with its headquarters in Victoria West, subscribe to the principles of employment equity and actively promotes representation in terms of race, gender and disability. Applications are currently invited for the following career development opportunities:

CHIEF TRAFFIC OFFICER

Salary: R 331 660.00 – R 430 510.32 (Task Level 13)

The abovementioned post offers the following benefits:

13th Cheque

Pension fund benefit

Medical aid fund benefits

Leave and housing benefits

Car Allowance

Overtime and Standby Allowances

REQUIREMENTS OF THE POST

- Grade 12
- Traffic Officers Diploma
- National Diploma in Traffic Management will be an added advantage
- Examiner of Learners & Drivers Licenses
- Examiner of Vehicles
- Valid code A and EC Drivers licence
- Proven supervisory skills
- No criminal or Fraud record.
- Capacity to act independently and problem solving skills
- Sound employee management and human relations
- A well-developed verbal power of reasoning as well as bilingualism in language proficiency
- Good verbal & written communication, negotiation and computer literacy with presentation skills
- Incumbent will be required to work flexi- hours and be available for standby service.
- At least 5 years work experience as a Senior Traffic Officer or equivalent with proven Municipal Traffic Law Enforcement

RESPONSIBILITIES:

- Be responsible for the management and coordination of municipal traffic services functions-Law enforcement traffic transgressions and municipal by-laws.
- Plan and facilitate law enforcement operations and ensure that all traffic regulations and laws are effectively enforced.
- Develop short medium and long term traffic law enforcement strategies.

- Conduct research and inspection-come with interventions initiatives in addressing the expansion of traffic demand in line with the IDP of the Municipality.
- Develop internal controls and monitoring systems to ensure a well- organised Traffic Services
- Manage and Coordinates activities/tasks associated with the issuing of learners and drivers licences certification through the application of laid down assessment procedures.
- Administering road accidents, road safety and supporting emergency and rescue personnel during major disasters.
- Managing and ensuring that any risk to public safety or contravention to traffic regulations and laws are identified and corrective measures are enforced on offenders.
- Managing and coordinates speed checks, road blocks, special operations, traffic patrol duties and attend to court cases.
- Managing and safeguarding of municipal vehicles and speed cameras.
- Manage overall staff performance, attendance and training interventions in accordance to Human Resource Policies and Procedures.
- Maintain effective and efficient stakeholders relations and ensure all general protocols, policies and procedures are adhere to.
- Manage and ensure that all administrative sequences related to statutory documentation, registers and statistics are performed.

Interested persons are requested to forward a comprehensive CV together with certified copies of qualifications to the Acting Municipal Manager: Enquiries can be directed to the HRD Ms. Nonceba Mkontwana at 053 6210 026. Those candidates that have applied before are encouraged to re-apply.

Closing date: 22 February 2019

**Mr. D Maposa
Acting Municipal Manager
Ukhutshwa Municipality
Private Bag X 329
VICTORIA WEST
7070**

- Canvassing for appointment from Councillors and Management will automatically disqualify an applicant.
- If no reply is received within 60 days of the closing date, you should consider your application as being unsuccessful.
- No late, e-mailed or facsimile applications will be accepted.
- No applications will be considered without certified copies of the original documents of qualifications.
- Correspondence will be limited to short-listed candidates.

The Municipality reserves a right not to make an appointment.