

Ubuntu Municipality



NOTICE NO: 01/2026

INTERNAL/ EXTERNAL ADVERTISEMENT

Ubuntu Local Municipality, with its Headquarters in Victoria West invites suitably qualified candidates to apply for the following vacant post. The Municipality is an equal opportunity, affirmative action employer and subscribes to the principles of employment equity and actively promotes representation in terms of race, gender and disability.

Directorate: Corporate and Community Services

1. Law Enforcement Officer X 5 Fixed Term Contract (36 Months)

Remuneration: T10-1

JOB PURPOSE

To ensure municipal by-Laws, traffic Legislation and other applicable laws within the jurisdiction of the Municipality, to promote public Safety, order and compliance. The officer will conduct visible patrols, respond to incidents, issue notices and fines where necessary, and assist in maintain law and order through education, prevention, and enforcement measures. The role ensures the protection of lives and property and contributes to the effective implementation of local government regulation.

KEY REQUIREMENTS

- Grade 12
- Valid Code driver`s license,
- No criminal record
- High Level of Responsibility
- Minimum of 2 years experience
- Ability to communicate in at least 2 official languages

ADDED ADVANTAGES

- Basic Traffic/Law Enforcement Training Certificate

KEY PERFORMANCE AREAS:

- Law Enforcement and Public Safety: Enforce Municipal by laws and legislation through patrols, inspections, response to complaints and issuing of fines and compliance notices.
- Traffic Management: Direct and manage traffic flow, attend to accidents and breakdowns and enforce national and Local traffic regulations.
- Compliance and Legal Enforcement: Conduct roadblocks, inspections and vehicle checks; issue summonses, executed warrants, and impound vehicles when necessary.
- Licensing and Testing: Administer learner's and driver's license test and perform roadworthiness testing of vehicles in accordance with the National Road Traffic Act.
- Emergency and Disaster Support: Provide support during accidents, fire and disasters in collaboration with emergency services and disaster Management teams.
- Community and Interagency Collaboration: Participate in joint operations with SAPS, fire services and community forums.
- Administrative Functions: Complete reports, logbooks, summonses, and statements, maintain records on the E-natis system and occurrence books.
- Vehicle equipment Maintenance: Ensure municipal vehicles and equipment are maintained, inspected and used in accordance with Municipal policy.
- Occupational Health and Safety: Adhere to all OHS regulations, use prescribed PPE and ensure safety during operational duties.

SPECIAL CONDITIONS

- Candidates may undergo a physical fitness assessment and background checks.
- Require to wear uniform and PPE as prescribed.
- Must be willing to work irregular hours and respond to emergency callouts.

For enquiries contact the Human Resource Officer Ms. Viona Tieties at 053 6210 026.

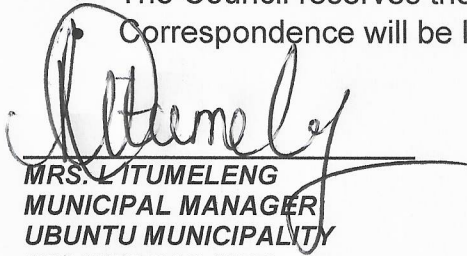
Closing date: 12 August 2026

General information:

Ubuntu Municipality is committed to diversity, employment equity and the development of local communities. Preference will be given to suitable qualified candidates in line with Municipality's Employment Equity Plan.

- Please note by applying for this position, the candidate consents to verification checks of qualifications and criminal records.
- The appointment will be subjected to a rigorous evaluation process.
- The appointment will be subject to an initial probationary period of 6 (six) months after which the permanent confirmation of the appointment will be reconsidered
- Canvassing with Councilors or any other decision-maker/member of selection committee, is not permitted and proof thereof will result in disqualification of your application.

- NB: Applicants without required documents will not be considered. Applications can be emailed to recruitment@ubuntu.gov.za.
- If no reply to your application has been received within sixty (60) days of the closing date, you should consider your application as being unsuccessful.
- The Council reserves the right not to appoint.
- Correspondence will be limited to short-listed candidates.


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